

**VILLAGE OF BLANCHARDVILLE
PARK SHELTER RESERVATION FORM**

Contact: Clerk's Office, Village Hall
208 Mason St, PO Box 9
Blanchardville, WI 53516
608.523.4521

Application Date _____

Date of Event _____ Time _____

Name of Event/Group _____

Name of Responsible Party _____

Signature _____

Address _____

Phone Number(s) _____

Shelter to be reserved:

South (Closet to street and playground)	\$25.00	_____
West (Overlooking baseball diamond)	\$25.00	_____
Kitchen	\$35.00	_____
Lower Shelter	(Donation)	_____
Total		_____

For kitchen rental, there is an additional \$25.00 deposit for the key. This \$25.00 will be returned when the key is turned in and the kitchen checked out. Make arrangements to pick up the key at the Village Hall or Library during the days before the event. Please leave facilities as you find them, clean sink, counters, any spills in refrigerator or stove, and remove all garbage from kitchen area before leaving the park.

Reservation will be entered on Village Calendar when the completed form and the reservation fee are returned to Village Hall. Please, no cash if reservation is not in person. Refunds will be made for cancellations if received in writing at least two weeks before the date of the event.